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GULF REGION DIVISION CENTRAL DISTRICT

NEW EMPLOYEE SAFETY ORIENTATION

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Safety Officer (GRD-C)

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ACCIDENT REPORTING REQUIREMENTS

- **Report ALL accidents except routine First Aid to your immediate SUPERVISOR**

- **Immediate Telephonic Notification to SO if….**
  a. Fatality
  b. Permanent / Partial Disability
  c. 3 or more persons hospitalized
  d. Property Damage of $200,000 or more
  (The above trigger a Board of Investigation –BOI)

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ACCIDENT REPORTING (CONT'D)

- **All accidents / occupational injuries reported on GRD Form 265-R "Immediate Report of Accident"**

  - Due to SO within 24 hours of occurrence

  - Form located at:

https://grdsharepoint.tac.usace.army.mil/C17/GRCSAFETY/default.aspx

…….this is referred to as the "sharepoint"

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“Recordable” Accidents

What is the “Recordability” Criteria??

- **Lost time (any loss of time away from work beyond the day or shift on which it occurred)**
- **Property damage $2,000 or more**
  - **Require ENG 3394 (accident reporting form; on sharedrive)**
  - **Submit to SO within 5 days of occurrence**

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Federal Employees Compensation Act (FECA)

- Applies only to civilian government employees
- This is government “Workers Compensation”
- Administered by Dept. of Labor (DOL)
- HR has program responsibility
- POC is Ms. Jenny Jones; ph: 202-761-8238, or jenny.r.jones@usace.army.mil
- On-the-job injuries / illnesses forms located at:

  https://isdmid6.cpms.osd.mil/static_java_edi_sup.html

  (complete and submit electronically to Ms. Jones)

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Physical Health
HYDRATION

- **DRINK 2-3 liters of water / day**
- **Monitor urine color – dark (not enough water)**
- **Use bottled water for drinking / brushing teeth**

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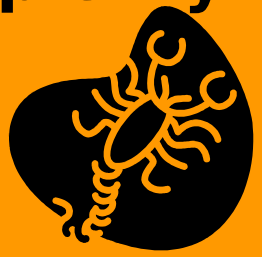
Physical Health (Cont'd)

- Practice good hygiene (bathe frequently)
- Flies / mosquitoes – PX has insect repellant
- Sightings of camel spiders (non-poisonous) and scorpions (poisonous)
- See Doctor about insect bites, cold, flu, etc…don't put off
- Skin exposure – use sunscreen (also at PX)
- Exercise and get plenty of rest



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Billets

- Know escape Routes
- Keep flashlight / batteries in room
- Smoke detectors in each room – No fire-alarm system
- Portable fire extinguishers in hallways / stairways/ kitchen

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Billets – Cont'd

- Don't cook in rooms; microwave on each floor
- Don't Daisy Chain electrical equipment
- Don't hang curtains as partitions
- Keep rooms clean, organized and uncluttered – trash attracts bugs and other critters

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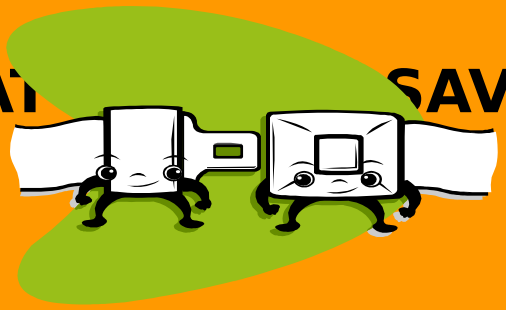
General Safety

- Have a BATTLE BUDDY
- Let someone know where you are going and when you will return
- Don’t feed any animals
- Watch out for traffic – they don’t always see you!!
- Obey traffic speed limits – TICKETS ARE GIVEN OUT
- WEAR YOUR SEAT[illegible]SAVES LIVES



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PSD Convoys

- **PPE = IBA, Kevlar, Safety Glasses (Z87), and hearing protection**
  - **Some PPE available in Safety Office**
- **Turn off cell phones**
- **Obey ALL instructions of PSD teams**

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CONCLUSION

Have fun!!

Enjoy your tour!!

ABOVE ALL “BE SAFE”